

Important Contacts

Call 911 to report any emergency

Administrator

(818)555-5555

Water & Power

(855)555-5555

Public Works Emergency Line

(818)555-5555

Property Management

(323)555-5555

Your Surgery Center Emergency Operations Plan

Your Address, Your State, USA

DATE 5/15/2018

**Emergency Evacuation
Meeting Location:**

***Rally point: South Side
of Building Parking Lot**

Contents

Introduction and Purpose	4
Table of Review & Approval.....	5
Record of Plan Changes.....	6
Facility Description and Primary Points of Contact	7
Goals	8
Applicability and Scope.....	8
Reporting Emergencies.....	8
Mitigation: Risk Assessment	9
Preparedness	9
Initial Communication Notification	10
Continuity of Operations.....	11
Command & Control Organizational Chart.....	12
Order of Succession	13
Key Staff Responsibility.....	14
Operational Guidance	16
Surge Capacity.....	16
Disaster Medical Resources.....	17
Emergency Communications	17
Emergency Agency Coordination.....	19
Employee Notification Call List	20
Test, Training, and Exercises.....	20
Evaluation.....	21
Response.....	21
Alert, Warning and Notification.....	21
Response Activation and Initial Actions.....	22
Emergency Management Organization.....	22
Medical Care.....	22
Medical Management.....	22

Response Resources.....23

Communications.....24

Security.....24

Decision on Facility Operational Status.....24

Extended Closure.....24

Media Inquiries 25

Recovery 25

Inventory Damage and Loss 25

Restoration Damage and Loss 25

Restoration of Services 25

After Action Report 26

Staff Support 26

ANNEX A Facility Based Emergency Protocols 27

Fire and Evacuation 23

Building Evacuation..... 20

Re-Entry.....29

Shelter in Place/Safe Shelter.....29

Facility Lockdown.....31

Utility Failure..... 31

Loss of Water/Sewage.....32

Medical Emergency.....31

Electrical Power Outage.....32

HAZMAT Incident.....33

ANNEX B Natural Disaster.....35

Earthquake/Tsunami.....35

Severe Cold Weather/Wind Storms.....36

Hurricane/Tornado.....42

Extreme Heat.....39

Floods.....44

Wildland Fire.....45

ANNEX C Man-Caused Emergency.....46
Hostile Intruder/Active Shooter 46
Bomb Threat 49
Nuclear Detonation/Radiological Attack..... 49
Biochemical Threat/Attack.....50
Cyber Attack..... 51

ANNEX D Pandemic 55

EXHIBITS

- 1 External View of Facility
- 2 Floorplan & Fire Escape Diagram
- 3 Your Surgery Center's Emergency Contact List
- 4 Aerial Street View of Facility
- 5 After Action Report (AAR) Format
- 6 System Failure Chart/ Emergency Agency Contact Directory
- 7 Emergency Agency Contact Directory
- 8 Hazard Vulnerability Risk Assessment (Community & Facility Based)
- 9 Acronyms
- 10 References